

RIWA – Rhode Island Wrestling Association

Scholarship Procedure

1.0 PURPOSE

- 1.1 To establish an operating procedure for the administration of Rhode Island Wrestling Association scholarship funds.

2.0 SCOPE

- 2.1 This procedure is applicable to all members (past or current) of USA Wrestling and having participated in Rhode Island Wrestling Association events.

3.0 RESPONSIBILITY

- 3.1 The RIWA Board is responsible for the review and revision of this procedure.

4.0 DEFINITION(S)

- 4.1 Scholarship (Promote Education and the advancement of the Sport of Wrestling)
- 4.2 RIWA (Rhode Island Wrestling Association)

5.0 SUPPORTING DOCUMENT(S)

- 5.1 Scholarship Application Rev 001
- 5.2 Judges Score Sheet Rev 001

6.0 RECORD(S)

- 6.1 Scholarship Application
- 6.2 Judges Score Sheet

7.0 POLICY AND PROCEDURES

7.1 Amount of Award

- 7.1.1 Up to 4 scholarships of \$500 award will be made annually.
- 7.1.2 These awards are guidelines. The RIWA Scholarship committee may adjust the awards for a variety of reasons (i.e. fiscal shape of the association, number of qualified applications received, etc.)

7.2 Applicant Eligibility

- 7.2.1 The applicant must be a member or former member of USA Wrestling having involvement with Rhode Island Wrestling Association Events. Significant Involvement in the Rhode Island Wrestling Association, as determined by the Board, may serve as similar eligibility as having the USA Membership requirement.
 - 7.2.2.1 The applicant must have been accepted for, or currently enrolled in a college or university, technical or trade school as a full time student
 - 7.2.2.2 Graduate students are not eligible for this award
 - 7.2.2.3 Previous scholarship winners are not eligible for subsequent awards

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7.3 Application Process

- 7.3.1 Via the Rhode Island Wrestling Association website www.riwrestling.com shall contain the rules governing the applications, prior to March 01
- 7.3.2 Applications must be made on a current revision of the RIWA Scholarship Application form (see appendix)
- 7.3.3 Applications must be postmarked by May 1st in order to be eligible and must be mailed or e-mailed to “Scholarship Committee Chairperson”, whose address is to be listed on the RIWA website (www.riwrestling.com)
- 7.3.4 Applications must be accompanied with proof of acceptance by the college stipulated in 7.2.2.1

7.4 Award Selection Procedure

- 7.4.1 The RIWA Scholarship Committee Chairperson will be appointed by the RIWA Board, who will solicit a minimum of two (2) current USA members that are associated with RIWA to serve on the Scholarship Committee. (Hereafter referred to as judges). Selected judges shall recuse themselves if a family member or there is a conflict with a applicant in the running for a scholarship. The Scholarship Chairperson will oversee the selection and award process.
- 7.4.2 The judges will review all applications meeting the criteria stipulated in 7.2 after the application deadline. Each judge will evaluate and rank each application and submit the results to the Scholarship Committee Chairperson in writing on the Judges Score sheet.
- 7.4.3 The Scholarship Committee Chairperson will review the individual rankings and determine if there is a first and second ranked candidate as such by a majority of the judges. If there is no such determination by a majority of the judges, the top 4 candidates will be submitted to the RIWA Executive Committee Chairperson who will provide the tiebreaking vote.
- 7.4.4 The RIWA Scholarship Committee Chairperson will ensure that all applicants are notified of the award
- 7.4.5 The Scholarship Committee Chairperson will ensure that all applications and the written reviews of the judges are maintained on file until the scholarships are awarded.
- 7.4.6 Scholarship Applications and reviews will be shredded after the year end books are closed (August 1st).

Revision	Description	Date	Approved By
1	Initial Release – RIASQ Scholarship Rules & Procedures	11/25/13	M. Lourenco B. Soares Jon Cottrell R. Swanson